

# Arbor Trace Homeowners Association

## Access Control Policy

It is the policy of the Arbor Trace Homeowners Association to secure the property from unauthorized vehicle access to the extent possible with the Elite gate access technology installed as of the date of this policy.

To that end, gate security will be implemented which will provide the following:

- A unique personal access code for each household
- Ability to open the 43<sup>rd</sup> Avenue SW gate from a phone within the local calling area
- Access codes for vendors with a recurring need to enter Arbor Trace
- Time of day and day of week access of vendors based upon need
- Twenty four hour a day, seven day a week (24/7) access for emergency and critical utility services
- Resident only access at the 5<sup>th</sup> Street SW gate
- Temporary codes for use by vendors with a need to enter Arbor Trace on a non-recurring basis

In addition to the technology based gate security, residents should give their personal access code only to relatives and trusted friends. Compromised personal access codes shall be changed after reasonable efforts are made to notify the resident of the compromised code.

This policy was approved by the following Board of Directors on August 30, 2007.

Ralph. L Bender, President  
Sam Golladay, Vice President  
Donnie Sumner, Board Member  
Barbara Sylvester, Board Member